

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, February 7, 2024**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 7, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Jeffrey D. Fischer and L. Gordon Van Vechten. Not in attendance this evening Trustee Judith C. Ogden. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Co-Counsel, Philip Butler; Building Inspector, Robert O’Shea; Dir. of Highway Operations, Frank Prinzevalli and Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony Guardino. Members of the public were requested to sign-in.

• **Mayor – Douglas A. Dahlgard:**

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #160-23
RESOLVED, extending the residency to include the County of Suffolk, the following individuals are appointed to serve as election inspectors for the March 19, 2024, General Election, Sharlene Wasserman, Rosa Ahern, and Margaret Shutka as Election Clerk/Alternate Inspector. The Chief Election Officer is Margaret O’Keefe. Shifts shall be from 11:30 AM until 9:30 PM, compensation to be \$25.00 per hour. Oaths of Office are to be filed with the village clerk; W-9 forms are to be filed with the village treasurer.

The Village Clerk will be holding a drawing on Thursday, February 15, 2024 at 9:30 AM to determine ballot placement. All public is welcome. The sample ballot will be produced shortly thereafter.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #161-23
RESOLVED, the village treasurer is commanded to receive and collect from the persons named in the assessment roll, the several sums named in the last column therefore opposite their respective name,
BE IT FURTHER RESOLVED, the village treasurer shall cause to be published in the official paper of the Village, once a week for two consecutive weeks, a notice that such Tax Roll and Warrant have been left with her for the collection.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #162-23
RESOLVED, to accept the resignation for the purposes of retirement from Officer Kenneth O’Brien with an effective date of January 21, 2024, and
BE IT FURTHER RESOLVED, to reinstate Officer O’Brien as a part-time, non-exempt, Police Officer at an hourly rate of \$40.28 per hour, not to exceed 20 hours per workweek maximum with a hire date of February 25, 2024. The resolution is effective retroactively to January 21, 2024.
 - Presentation by Legislator Rob Trotta regarding Suffolk County’s possible acquisition of land. No action taken.
 - Discussion ensued regarding the purchase of a Police Interceptor and radios for March 2024. No action taken.
 - Discussion ensued regarding hiring a P/T clerical assistant to work within the Police Department. No action taken.
 - Discussion ensued regarding drainage projects for Spring. No action taken.
 - Monastery of the Glorious Ascension site visit has occurred. No action taken.

It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted, to move to executive session at 8:07 PM to discuss potential litigation. No action taken.

Mayor Dahlgard and Frank Prinzevalli left at 8:53 PM.

It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted to move back to public session at 9:01 PM.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 9:01 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk